

# BritCham Future Leaders Mentorship Scheme

## OVERVIEW

### 1. Role of the mentor

The mentor is expected to be a motivator, coach, and role model for the mentee. Specific roles and scope of the mentor can be agreed with the mentee in regards to their goals, but in general, the mentor should:

- Be motivated and enthusiastic to support young professionals and inspire them to become the best of their ability.
- Help the mentee to develop their network, building relevant connections and contacts inside and outside their current professional group.
- Coach and facilitate positive change in the mentees personal and professional advancement, improve thinking and learning, and development of business skills suitable to their aims and objectives.
- Actively listen with an open mind to devise solutions to professional challenges and/or decisions.

### 2. Commitments

- Meetings with the mentee, at least once a quarter, any reasonable costs should be borne by the mentor (coffee etc.)
- Invite or advise mentees of events which are relevant or would be of benefit – both mentor and mentee will enjoy 5 complimentary tickets to BritCham webinars as part of the programme
- Quarterly progress updates, in the form of a check-in email, to the scheme coordinators
- Provide BritCham with feedback both during and at the end of the scheme

### 3. Who can be mentors?

All professionals with 15 years or more working experience, who are willing to share their experience and enable future leaders are welcome to apply. Priority will go to sterling members of The British Chamber of Commerce.

#### 4. Application Process

Mentors will send a bio by **27<sup>th</sup> October 2023** to better enable the coordinators to make appropriate mentoring matches. The bio should cover their LinkedIn profile, resume, skill set and interests, especially those that can be applied across many/all sectors (e.g. public speaking, negotiation, managing teams. Commercial awareness.)

Mentor & mentee to be matched according to

- Goals
- Career trajectory
- Industries
- Social interests

Please send the application to Angela Leung at [angela@britcham.com](mailto:angela@britcham.com).

Pairing will be completed by scheme coordinator from the Future Leaders Committee and mentors will be notified of their pairings by 1<sup>st</sup> November 2023.

#### 5. Timeline

Application deadline for mentees – **midnight, 27th October 2023**

Pairing notification – 1<sup>st</sup> November 2023

Briefing session for mentors – 15<sup>th</sup> November 2023

Programme networking event – 22<sup>nd</sup> November 2023

#### 6. Contingency Plan

Both in-person and virtual meetings will be accepted as part of the programme.

Please note: the decision to attend in-person meetings is at the sole discretion of the mentor and mentee and not BritCham.